

STATEMENT OF WORK

Aluminum Side Console Jon Boat

Department of Conservation and Natural Resources
Bureau of State Parks
Tuscarora State Park (Schuylkill County)

I. SCOPE OF WORK:

The Pennsylvania Department of Conservation and Natural Resources, Bureau of State Parks, requires a vendor to supply and deliver an American-made side console aluminum Jon Boat to Tuscarora State Park, 687 Tuscarora Park Road, Barnesville, PA 18214.

Any questions regarding the technical aspects of this bid should be directed to Lester Miller at 570.467.2404 or lestmiller@pa.gov. Questions regarding the contracting or bidding procedures should be directed to Lynda Cashner at 717.783.4884 or lcashner@pa.gov.

II. CONTRACT TASKS:

The following requirements must be met within the performance of this contract.

Vendor must supply and deliver one (1) aluminum Jon Boat as specified.

All equipment shall be subject to inspection and acceptance by the State Park Manager or their designee.

Bid price to include all shipping, transportation, environmental handling, unloading charges, and any other associated charges for delivery.

A. JON BOAT SPECIFICATIONS:

- Length: 16'-17'
- 20HP 4 stroke engine made by Mercury, Evinrude, or Yamaha
- Side console steering system
- Minimum Capacity: 4 persons
- Hull Material: Marine Alloy
- NMMA® certified
- Flotation meets or exceeds NMMA® & U.S. Coast Guard requirements
- Bow & stern eyes
- Minimum of 4 tie-off cleats
- Navigation lights
- Front deck
- Bow deck lockable storage
- Non-skid interior
- 100% aluminum, wood-free construction
- Heavy-duty aluminum gunnels
- Transom motor-mounting plate

- 800 GPH (3,028.33 LPH) bilge pump
- LED bow courtesy/navigation light
- Cranking battery included
- Manufacture Statement of Origin with delivery
- Dealer Prep
- Minimum one (1) hour instruction given by dealer upon delivery with park staff to review the Jon Boat's equipment and maintenance protocol

DELIVERY:

Contractor will contact Lester Miller at 570.467.2404 or lestmiller@pa.gov minimum of two (2) weeks prior to delivery of Jon Boat. This will ensure that park staff are available for delivery and instruction.

The delivery day and time must be between Monday and Thursday 8:00 am to 3:00 pm.

Delivery Address: Tuscarora State Park
687 Tuscarora Park Road
Barnesville, PA 18214

Any damages occurring during delivery caused by the contractor's personnel must be repaired to the satisfaction of the Department's representative and at the contractor's sole expense.

III. CONTRACTOR REFERENCES AND QUALIFICATIONS:

A. After bid opening and prior to awarding of the contract, the Department has the right to request references (names, addresses and telephone numbers) for boats of similar size, construction, power, and accessories received in the previous two (2) years as proof of qualifications to supply the item involved in this contract.

References are an optional tool available to the Department to help determine bidder capabilities. If any of these references are requested and a bidder cannot supply the necessary documentation and proof of compliance, the Department reserves the right to reject the bidder. The decision to both request references or reject bidders based on inadequate reference will be made solely at the discretion of the Department.

B. Pursuant to Executive Order 2021-06, *Worker Protection and Investment* (October 21, 2021), the Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protection and Investment Certification Form (BOP-2201) and submitted with the bid, proposal or quote. Failure to submit a completed Worker Protection and Investment Certification Form may render your submission as non-responsive.

IV. DELIVERY PERIOD:

The delivery will commence after receipt of purchase order and terminate July 31, 2023.

V. BID AWARD:

Bidder must complete and return the following with their bid submission:

- A. The electronic Invitation for Bid to be found at www.pasupplierportal.state.pa.us,
- B. A properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured.
- C. A properly executed Worker Protection and Investment Certification form.

Bid will be awarded based on the lowest total sum of the bid.

The contract quantities herein are estimated only and may increase or decrease depending on the needs of the Department.

Please note that the Department will only accept out to two (2) decimal points when entering your pricing.

VI. PAYMENT TERMS:

Payment will be made on a reimbursement basis following delivery and final acceptance of Jon Boat.

Note: Within fourteen days of payment, vendor must supply a Manufacture's Certificate of Origin and Bill of Sale to Tuscarora State Park, 687 Tuscarora Park Road, Barnesville, PA 18214.

This contract will be paid by Automated Clearing House (ACH), commonly referred to as direct deposit. Contractor should review Section V.22 CONTRACT-016.2 Payment - Electronic Funds Transfer of the attached Commonwealth's Terms and Conditions for complete details and contractor's responsibilities.

VII. INVOICES:

Invoice format must be in accordance with the IFB – Invitation for Bid. All invoices for this contract MUST either be:

- A. Emailed to the following for a Paperless Email Invoice Option: 69180@pa.gov.

For information on the Commonwealth's E-Invoicing Program, visit:
www.budget.pa.gov/Programs/Pages/E-Invoicing.aspx.

- B. Or mailed to the following address:

Commonwealth of PA – PO Invoice
PO Box 69180
Harrisburg PA 17106

All invoices MUST have the purchase order number as well as your SAP Vendor Number on the invoice. The name and address listed on the purchase order must also be listed on each invoice. Failure to provide this information may result in a delay of payment.

Please Note: Vendors are reminded to **NOT** include employer identification numbers, Social Security Numbers, bank account information, or other personally identifiable information on their invoices. That information is uniquely tied to your SAP Vendor Number and, for security purposes, should not be explicitly stated on an invoice.

VIII. RECEIPT AND OPENING OF BID:

Bids must be submitted via the PA Supplier Portal, to be found at www.pasupplierportal.state.pa.us. Emailed, faxed and mailed bids will not be accepted.

No responsibility will be attached to any employee of the Department for the premature opening of, or the failure to open, a bid not properly addressed and identified, or for any reason whatsoever.

IX. BID RESULTS:

Bidder can obtain bid results by accessing www.emarketplace.state.pa.us/bidtabs.aspx. The bid results will be posted as soon as practicable. The results are the apparent bidders and all bids are under review until final award of the purchase order.